



MARINE CORPS JUNIOR RESERVE OFFICERS' TRAINING CORPS  
ORANGE HIGH SCHOOL  
525 North Shaffer St  
Orange, CA 92867

Cadet's Name \_\_\_\_\_

August 18, 2021

Dear Parents:

I would like to welcome all of our cadets to our Marine Corps Junior Reserve Officers' Training Corps (MCJROTC) Unit. We are confident the program will prove to be a rewarding and positive experience for your Orange High School (OHS) student.

MCJROTC is not a recruiting tool designed to funnel students into the United States Marine Corps (USMC) or any of the other armed services. Rather, the program focuses on helping our cadets develop **self-discipline, self-esteem, self-confidence, patriotism, citizenship and leadership skills**. Students, referred to as cadets in the MCJROTC program, will also learn about our national defense system, the history of the U.S. Armed Forces (focusing on the USMC), while exploring global issues. MCJROTC rules and regulations and Marine Corps customs and courtesies will be taught and practiced at all times. These courtesies include respect for self, authority, and one another. Any cadet who chooses not to follow these rules, regulations, customs and courtesies will not get the maximum benefit from the program. Our standards are high, but I assure you we will provide the leadership, guidance, and mentoring to help each one of our cadets reach their full potential.

Cadets will be issued authorized Marine Corps uniforms at government expense. Cadets will receive instruction on the proper care and wearing of the uniform and will also be expected to **meet required Marine Corps grooming standards when wearing the uniform**. When students are not in uniform, Orange City High School's dress code standards are followed and enforced. Students must be responsible and accountable for their uniforms. If the uniforms are lost or willfully damaged, the student cadet, or their parent or guardian, must account for the cost.

When wearing a MCJROTC uniform, the basic **grooming standards** are as follows:

**Hair** - If dyes, tints, or bleaches are used on the hair, the artificial color must harmonize with the person's complexion and must be of a natural shade. Conspicuous color changes are not in compliance. Eccentric or non-gradual hair styles (such as Mohawks) are not in compliance with Marine Corps Uniform regulations.

**Males:** Evenly graduated from **0 inches at the base of the hairline** to a **maximum of 3 inches on the crown of the head**. Mustaches must not extend past corners of the lip and must be trimmed short as to not touch lip. No sideburns past the ear orifice (hole), or beards are permitted. Shaving is mandatory as "stubble" or "five o'clock shadow" is not within acceptable grooming standards (medical waivers that necessitate deviations from these standards are entertained on a case-by-case basis).

**Females:** Either cut short or **French braided** so that the hair does not extend below the bottom edge of the shirt collar. Hairpins, barrettes, bobby pins, "scrunchies," combs or any other items may only be worn if they match the person's hair color or cannot be seen. Many long-haired female cadets wear a bun.

**Fingernails**

**Males:** Fingernails will be neatly trimmed, kept clean, and should not extend past the end of the finger.

**Females:** Fingernails will be neatly trimmed, clean and should not extend past the end of the finger more than **¼ inch**. Only clear fingernail polish or French tips are authorized while in Marine Corps uniform.

## **Earrings and Body Piercings**

Males: **No earrings or visible body piercings** will be worn while in uniform.

Females: One pair of gold studs are the only items permitted for wear on the earlobes, but ONLY while in Summer Service "C", no earrings or visible body piercings will be worn in the digital camouflage uniform.

Cadets will wear their uniforms at least one day a week (normally Wednesdays) and will be inspected during their MCJROTC class period. Failure to wear the uniform or to adhere to uniform regulations will result in a loss of points toward a cadet's grade. **If a student has an excused absence on a uniform inspection day, they are expected to make up the inspection by the next scheduled JROTC academic class day (normally the first day of every week).** The uniform is also worn whenever the cadet participates in such extra-curricular activities as parades, color guard or drill team performances. Uniform items that wear out or no longer fit properly will be replaced at no cost to the cadet. Uniforms will be issued in a clean condition and cadets will return all uniform items in the same clean condition when they leave the program or depart for summer recess.

Cadets receive Physical Education (PE) credit for successfully completing MCJROTC. Physical Training (PT) and/or drill will routinely be scheduled two or three times every week. The PE uniform will be a MCJROTC issued green t-shirt and shorts, socks and athletic shoes. When the weather dictates, MCJROTC issued green sweatshirt/pants may be worn over the aforementioned PT uniform. If these items are lost, the cadet will have to purchase replacement articles at their own expense.

Educational field trips for cadets include, but are not limited to: visitations aboard U.S. Navy ships; visits to military installations; community service projects, etc. In addition, cadets may participate in drill, color guard, academic and physical fitness teams. These teams normally practice on a regularly-scheduled basis after school. Practice dates are announced at the beginning of each week and can change weekly.

Physical activities are similar to those performed in a normal high school PE class. However, MCJROTC is more team-oriented and cadets encourage one another to achieve their physical potential. Although MCJROTC is no more risky than any other school activity, it is highly recommended that **every cadet be covered by accident insurance** while participating in all MCJROTC events.

By signing below, you understand that:

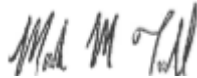
- Each student cadet must abide by the rules and regulations of the MCJROTC program or their status within the program may be jeopardized.
- **Each student cadet is expected to wear a Marine Corps uniform in class one day each week.**
- **Each student cadet is expected to meet the Marine Corps grooming standards, as listed in this document, whenever they wear a MCJROTC uniform.**
- Uniforms are Marine Corps property and must be returned in a clean condition.
- Each cadet or their family will reimburse the school for uniforms that are lost or willfully destroyed.
- Students who do not wear the uniform as prescribed may need to disenroll in the program.
- Your student cadet is capable of participating in a Physical Education and, if applicable, you have notified the MCJROTC instructors of any limitations to your child's participation in PE (as verified by a medical doctor or professional).
- Any deviation from these expectations could adversely affect your student cadet's grade and ability to participate in the program.

This letter and the attached forms are being sent home for you to discuss with your student cadet. The MCJROTC instructors have discussed these forms with the cadets in class. **All forms must be properly completed before a cadet is eligible to participate in every phase of our program.** Signed forms are required in order for a student to participate in MCJROTC. The names of students who do not return

signed forms by the due date may be forwarded to the appropriate counselor for further administrative action.

If you have any questions regarding this letter, or about any of the information contained in the attachments, please feel free to call us at (714) 997 - 6211.

Sincerely,



M. M. Tull <mtull@orangeusd.org>  
Colonel, U.S. Marine Corps (Retired), Senior Marine Instructor

Carlos Mata , <carlos.mata@orangeusd.org>  
Master Sergeant, U.S. Marine Corps (Retired), Marine Instructor

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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First/Last Name of parent/guardian

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Home address (to include Apt #/City/ZIP Code)

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Home Phone

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Work Phone - Dad

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Work Phone – Mom

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Email address

**ORANGE HIGH SCHOOL MCJROTC**  
**2021-2022 CADET GRADING POLICY**

Cadet's Name: \_\_\_\_\_

The following grading policy has been explained in class and all cadets are aware that the grade earned in MCJROTC will be based upon their willingness to accept and successfully complete all assigned tasks. Parents/Guardians, please review with your cadet student and sign below.

**UNIFORM INSPECTIONS, DRILL & GROOMING STANDARDS, AND LEADERSHIP EVALUATIONS (Approximately 35% of the overall grade)**

- Cadets will be responsible to wear the designated MCJROTC uniform to school one day each week on the assigned day. Normally, in order to receive full credit, the uniform **must be worn the entire class period.** Although inspections normally fall on a particular day, a weekly schedule is regularly posted and briefed each day. The cadet is responsible for knowing the appropriate day to wear the uniform. If the cadet has an excused absence on uniform day, it is the cadet's responsibility to wear the uniform during the next scheduled academic day (normally the first day of every week). Failure to do so results in an automatic failing grade for that week's uniform inspection until completed. After an unexcused absence or missed uniform inspection, the maximum inspection grade will be 75. The maximum grade for each subsequent unexcused missed uniform inspection will be summarily reduced by 10 points with each occurrence. A grade may also be reduced with each grooming standard infraction. Drill, or marching, normally is conducted at least once per are week (plus after school programs). There will be periodic drill evaluations throughout the grading period where cadets able to display their ability to comply with and give instructions in accordance with the Marine Corps Drill Manual. Students' leadership performance will be observed and graded during all events within the grading period.

**PHYSICAL EDUCATION, PREPARATION & PARTICIPATION (Approximately 35%)**

- This portion of the grade will include the cadet's preparation, cooperation, participation in class, attendance, leadership, etc. Because a cadet earns PE and elective credit for this class, there will also be an emphasis on dressing for PT in the appropriate PT uniform and actively participating in the physical fitness exercises. Completing and passing a Marine Corps Youth Physical Fitness Test and a one mile run is also part of this evaluation. Additionally as part of their grade, all cadets will be required to attend one or two MCJROTC events throughout the year.

**ACADEMIC ASSIGNMENTS (Approximately 30% of the overall grade)**

- Cadets will be assigned material to study in class. The material will be discussed in class and cadets will be quizzed to ensure they understand the key points. Approximately ten percent of the overall grade is based on quizzes and fifteen percent upon regularly-scheduled tests (normally two every grading period followed by a comprehensive final exam at the end of each semester). Cadets will be required to take notes and may be able to use the notes when taking quizzes or exams. Academic material will cover general military subjects, leadership, patriotism and specific information relating to the history, traditions, and mission of the United States and the Marine Corps. Students will also be assigned written and oral assignments.

I have had the grading policy explained to me and I understand the grading requirements.

\_\_\_\_\_  
(Cadet's Signature)

\_\_\_\_\_  
Date

I have discussed the grading policy with my cadet student and understand the grading requirement.

\_\_\_\_\_  
(Parent's signature)

\_\_\_\_\_  
Date



**Marine Corps JROTC**  
 Orange High School  
 525 North Shaffer St.  
 Orange, CA 92867

August 18, 2021

“PHYSICAL EDUCATION/TRAINING (PT)” POLICY AND MEMORANDUM OF UNDERSTANDING

1. JROTC is an elective course that students voluntarily (along with guardian consent) join where students also receive PE credit. According to the MCJROTC syllabus, Physical Education (PE) is 30% of the overall grade. In order to receive full credit, students must comply with the elements of the rubric table below.

A weekly schedule is regularly posted and briefed each day and at the beginning of each school week so students are aware of the days of the week that PE is on the schedule. PE is normally conducted on Tuesdays, Wednesdays, and Fridays. Evaluations, based on the rubric below, will be made during PE days. Cadets are responsible for knowing the appropriate day to wear the PE uniform even though they may be absent from school for a day.

Evaluation Category	POINTS			
	5	3	1	0
1. Preparation	Cadet comes prepared with full PT uniform	Cadet is missing one item, but has it loaned.	Cadet has portions of the PT uniform and is loaned the rest	Cadet does not have any part of his/her PT uniform
2. Participation*	Wears proper PT Gear and Participates in ALL MCJROTC PT activities	Cadet participates in all but one event.	Cadet participates in most activities with appropriate PT uniform	Chooses not to participate in ANY or few PT activities, Non-suit
3. Effort	Maximum effort in ALL activities	Maximum effort in some activities	Some effort in PT activities	Little or NO effort from cadet

\*If the cadet has a note from a health care provider (nurse, doctor, etc.), they will be excused from whatever activities that health care provider identifies that will not be in the best interest of that individual student. Since a student’s health is a primary concern, it is requested that a written note from a health care provider be provided to a MCJROTC Instructor.

3. The standard MCJROTC PE uniform consists of a MCJROTC issued a green t-shirt green, socks, athletic shoes and, if necessary, USMC issued green sweat pants and shirt. The green t-shirt, green shorts, and USMC sweats are all issued to the cadets free of charge. An inventory of the PT gear is made by MCJROTC Instructors and if an issued item is unserviceable because of normal use, the student will be issued a replacement item. Issued PE gear is normally returned if the cadet has not remained in the program for at least a semester, but may be kept by the cadets only with the instructor’s permission.

4. Because students receive PE credit for JROTC, PE is an important part of the syllabus. Cadets are encouraged to participate even when they are not feeling 100%. However, Cadet Safety is a primary concern so, as stated above, students will not be required to participate if they bring a note from a medical health care specialist (the campus nurse or representative when available). Refusal to “dress out” for PE or forgetting PE clothes will also result in a reduction in points for that day. A combination of “non-suit” events (which may include the USMC uniform) may result in a conference between parents/guardians, counselors and MCJROTC instructors to further discuss whether JROTC is the proper choice for the student.

MARK M. TULL  
 COLONEL, USMC (retired)

I \_\_\_\_\_ (student’s name) understand the above policy and the consequences that may result from decisions I might make not to suit up for Physical Education on a regular basis.

\_\_\_\_\_ Student’s signature

\_\_\_\_\_ (Parent/guardian’s signature)